

MANAGEMENT OF VEHICLES

1) After I added a new truck/ trailer in the ECMT DS, I noticed that I made a mistake with some of the information. What should I do to correct the mistake?

If you have not used the truck/trailer yet, you can edit the information.

If you have already used the truck/trailer, you should inactivate the truck/trailer and insert it again.

2) I am starting a new trip, and I cannot find the vehicle I want to use. What should I do?

You should check the following information:

- The truck has all relevant documents uploaded to the ECMT DS.
- The truck/trailer is not used on another active trip or in a draft.
- The EURO category of the truck corresponds to the licence category.
- You are searching for the number plate using Latin alphabet.
- Instead of typing the number plate, you should click on the magnifying glass to see the full list of trucks/trailers.

3) I have a new version of the documents for a truck/trailer. How can I replace them?

You should select the truck/trailer in the respective list, click on “UPLOAD DOCUMENTS” and proceed with the upload of the new documents. Old documents will be automatically replaced.

4) I entered a new truck/trailer, but I received a message saying that the vehicle is already in the system. What should I do?

You should go to the list of trucks/trailers and search with the VIN code and check if the information previously inserted is correct.

5) I entered a new truck/trailer, but I received a message saying that the vehicle is registered in company A. What should I do?

You should contact your national authority and ask to inactivate this truck/trailer from company A.

LOGBOOKS

6) What is the “3+1 Rule”?

According to the ECMT rules, only three consecutive journeys outside the country of registration are allowed. After those, the ECMT licence should go back to the country of registration. Point 3.13 of the ECMT User Guide 2026 (https://www.itf-oecd.org/sites/default/files/docs/user_guide_2026_e.pdf) states the following:

As from 1st January 2006, ECMT licences allow transport operations under the following conditions:

- after the first loaded journey between the Member country of establishment and another Member country,*
- the haulier may maximum perform three loaded journeys, where the Member country of establishment is not involved,*
- after these three maximum loaded journeys, the vehicle, loaded or empty, must come back to its Member country of establishment.*

Empty runs outside the country of establishment are not taken into account since it is not considered as a transport operation. A transport journey or empty run to, or in transit through, the state of establishment is considered a return.

Austria, Greece, and Italy require the first journey from the country of registration to be loaded.

Germany, Russian Federation and Türkiye do not consider a transport journey or empty run in transit through the country of registration as a return.

7) My loading/unloading point is in country A, but I cannot find it in the list. What should I do?

ECMT licences can be used to perform transport operations in the following countries: Albania, Armenia, Austria, Azerbaijan, Belarus, Belgium, Bosnia-Herzegovina, Bulgaria, Croatia, Czechia, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Moldova, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Romania, Russian Federation, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Türkiye, Ukraine and the United Kingdom.

If country A is not on this list, you cannot use the ECMT licence.

- 8) My company performs a trip between country A and country B. The leg in country A until the port is performed with a first truck, then the trailer only goes to country B, and in country B a second truck finishes the trip. How should I insert this trip?**

This trip is not allowed in the ECMT DS. The ECMT licence cannot be assigned only to the trailer.

- 9) How should I write the mileage in the logbook?**

You should write the integer number of kilometers without any decimals.

- 10) Which weight should I enter in the logbook?**

You should enter the gross weight.

- 11) A trip is saved as a draft, but some information is wrong. Can I delete it?**

You cannot delete a draft. In the moment you need to use the licence, click on "ACTIVATE THE TRIP". All the information related to departure and arrival can be changed.

- 12) I created a draft and now the truck/trailer is saved there. What should I do to use the truck/trailer with another licence.**

You should open the draft, delete the number plate of the truck/trailer that you want to use, click on "NEXT" and then "CLOSE" in the next window.

- 13) I am performing a trip with multiple loading points and one unloading point. How should I enter the trip in the ECMT DS?**

PLACE/COUNTRY OF LOADING: first loading point.

GROSS WEIGHT: gross weight at the first loading point.

ASSEMBLED GOODS: yes.

PLACE/COUNTRY OF UNLOADING: unloading point.

After the creation of the trip, in the moment of each loading points, you should click on "ADD STEP" and enter the city, the country and the weight.

- 14) I am performing a trip with one loading point and multiple unloading points. How should I enter the trip in the ECMT DS?**

PLACE/COUNTRY OF LOADING: loading point.

GROSS WEIGHT: gross weight at the loading point.

ASSEMBLED GOODS: no.

PLACE/COUNTRY OF UNLOADING: last unloading point.

After the creation of the trip, in the moment of each unloading points, you should click on "ADD STEP" and enter the city, the country and the weight.

15) I am performing a trip with multiple loading points and multiple unloading points. How should I enter the trip in the ECMT DS?

This combination cannot be performed under the ECMT licence. According to points 5.6 and 5.7 of the ECMT User Guide 2026 (https://www.itf-oecd.org/sites/default/files/docs/user_guide_2026_e.pdf), you can load in one point and unload in multiple points OR load in multiple points and unload in one point.

16) I add a step and I see the sign +. However, I am partially unloading the goods before my final destination. What should I do to have the sign -?

You should click on "CHANGE" and modify the reply to the question "ASSEMBLED GOODS" from "YES" to "NO".

If you cannot modify it, it means that you have already partially loaded in a second location and you cannot partially unload before the final unloading point.

17) I add a step and I see the sign -. However, I am loading additional goods before unloading. What should I do to have the sign +?

You should click on "CHANGE" and modify the reply to the question "ASSEMBLED GOODS" from "NO" to "YES".

If you cannot modify it, it means that you have already partially unloaded in a second location and you cannot partially load before the final unloading point.

18) I started the trip and I noticed that the kilometers at departure are wrong. What should I do?

If you created your trip less than 25 hours before, you did not add any step or transit, and no controls were performed, you should click on "CHANGE" and correct the kilometers. If these conditions are not respected, you should click on "SPECIAL REMARKS" and write the correct information.

**19) I did a mistake in the kilometers at departure, but I noticed it too late to change it.
How should I close the trip?**

You should enter wrong kilometers to be able to close the trip. When you start a new trip, you should insert the right kilometers. The system will give you a warning that the kilometers at departure are lower than the kilometers in the last trip. You should click on "NEXT" a second time and then "CONFIRM".

20) I did a mistake in the kilometers at arrival. When I start a new trip with the right km, I have a message that the kilometers at departure are lower than the kilometers in the last trip. What should I do?

This is only a warning. You should click on "NEXT" a second time and then "CONFIRM".

21) I started the trip and I noticed that the weight is wrong. What should I do?

If you created your trip less than 25 hours before, you did not add any step or transit, and no controls were performed, you should click on "CHANGE" and correct the weight.

22) When I load my vehicle, I do not know the exact weight. I will know the exact weight once the vehicle is weighed. What should I enter under weight?

You should enter an indicative weight. You have 25 hours to modify this information. If you need to change the weight, you should not add any step or transit.

23) Do I need to enter empty trips?

If you intend to use the ECMT licence for the next loaded trip, you should enter empty trips.

24) How should I enter the empty trip?

You should enter 0 (zero) under weight.

25) I have a licence from country A. After a trip from country A to country B with vehicle 1, can I assign the same licence to the vehicle 2 for a trip from country C to country D?

This is possible. You should finish the first trip before assign the same licence to another vehicle. You should always respect the "3+1 rule"(refer to question 6).

26) The CMR mentions today as loading date, but my truck will leave in two days. Which date should I insert in the ECMT DS?

Both dates are acceptable. The information about the date in the ECMT DS should not correspond to the information in the CMR. It is compulsory that when the truck starts the trip, the logbook is activated.

27) When I started the trip, my destination was country A. When I arrive at the border, I do not get the customs clearance, and I need to unload in country B. What should I do?

You should click on "CHANGE", delete the city and country of unloading and insert the new one.

28) The CMR mentions country A as final destination, but my truck will unload in country B and the final leg will be performed by another carrier. Which country should I enter in the ECMT DS?

You should enter country B. According to rule 4.2 of the ECMT User Guide 2026 (https://www.itf-oecd.org/sites/default/files/docs/user_guide_2026_e.pdf), the country of loading or unloading of the vehicle may be different to the country of origin and destination of the goods loaded.

29) I have an ECMT licence of country A. I inserted an empty trip starting from country A, but I cannot see the country A in the list of countries for the unloading point. What should I do?

You should not enter in the ECMT DS empty trips in your country of registration.

30) I have an ECMT licence of country A. I inserted a loaded trip starting from country B, but I cannot see the country B in the list of countries for the unloading point. What should I do?

You cannot perform cabotage under the ECMT licence.

31) Should I add a transit point for every country I enter?

It is advisable to enter all transit points. Some countries, like Hungary, require it.

32) When I add a transit point, should I enter the entry or exit point?

You should add a transit point when you enter a country and another transit point when you exit the country.

33) When should I enter a transit?

You should enter the transit point just before you cross the border. If you want to insert the transit point in advance, you can do it up to 48 hours from the current date.

34) I have a load in my vehicle and I use a bilateral permit. During the trip, I add a load. How should I enter in the ECMT DS?

This operation cannot be performed under the ECMT licence. The ECMT licence covers all the load from the point of loading to the point of unloading.

35) Can I change the truck/trailer during a trip?

According to the ECMT User Guide 2026 (https://www.itf-oecd.org/sites/default/files/docs/user_guide_2026_e.pdf), the change of truck/trailer during a trip is possible only in case of accident or breakdown.

36) When I change the truck/trailer during a trip, the ECMT DS asks to upload a Statement of Honour. Which documents are considered valid?

As Statement of Honour, you can upload the receipt of the repairment shop, a picture, a police statement, a self-statement with what happened.

37) When I change the truck during a trip, the kilometers of which truck should I enter?

You should enter the kilometers at departure and the planned kilometers at arrival of the new truck. When you will finish the trip, you will be able to change the kilometers at arrival.

38) I finished a trip, but I made a mistake. How can I correct it?

Information on finished trips cannot be modified. If the information regards the place and date of unloading, you should create a special remark in the following explaining the mistake.

39) My company changed its address. What should I do?

You should contact your National Issuing Authority and ask to cancel and replace your licences.

40) When should the driver receive the updated QR code or unique code?

You should send them immediately after you enter any updates that modify the logbook document (finish the trip, start of a new trip, change of truck/trailer, change of unloading place, change of kilometers).

41) I cannot see transit points or steps in the pdf of logbook. Will I have any problems in case of controls?

The logbook does not show the weight, the transit points and the steps. Control officers will be able to see the full history of the logbook when they login into the ECMT DS. For each trip, they will see all the steps, transit points, special remarks and change of vehicles. If they check only the paper logbook or the application, you should inform them that the transit points, the steps and the special remark are visible in the ECMT DS. From the mobile application, officers have a direct link to the ECMT DS.

42) I am using a trailer from country A, but I cannot see the country code in the list. What should I do?

You can only use the trailers that are registered in the ECMT countries (see question 7). If country A does not belong to this list, you cannot use the trailer.

43) I am encountering a problem during a control process. What should I do?

You should contact your national authority.